



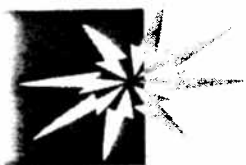
**Haringey** Council

<b>Report for:</b>	Cabinet Meeting – 10 <sup>th</sup> July 2012	<b>Item number</b>	
<b>Title:</b>	Award of the contract for the Provision of Fast Track Mental Health Screening and Assessment Service for Looked After Children		
<b>Report Authorised by :</b>	Libby Blake, Director for the Children and Young People's Service  Signed : <u>Libby Blake</u>		
<b>Lead Officer:</b>	Chris Chalmers - Head of Service, Children in Care Tel: 020 8489 1084 E-mail: <a href="mailto:chris.chalmers@haringey.gov.uk">chris.chalmers@haringey.gov.uk</a>		
<b>Ward(s) affected: All</b>	<b>Report for Key/Non Key Decision: Key</b>		

1. Describe the issue under consideration
  - 1.1 To award the contract for the Provision of Fast Track Mental Health Screening and Assessment Service for Looked After Children in line with C.S.O 9.07 following a full tendering process.
  - 1.2 This service is Part B residual service and therefore it was not necessary to advertise this requirement in the Official Journal of the European Union (OJEU). This contract opportunity was published on CompeteFor & Delta portal. Tender advert was also published on Haringey's website.

**2. Cabinet Member Introduction**

There is a very compelling need for a service that delivers mental health screening and assessment for looked after children. The procurement process for this service has been conducted properly and this, taken together with the post tender clarification, has delivered the best available provision while also taking into account the declining numbers of looked after children.



### **3. Recommendations**

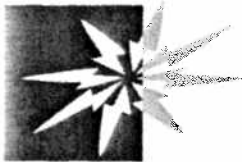
- 3.1 The recommendation is for Cabinet Members to agree the procurement process and award the contract to the successful Tenderer listed in Part B (exempt information) attached to this report in accordance with the Contract Standing Order (CSO) 9.7.1(d).
- 3.2 The contract to be awarded for a period of 3 years commencing from 3rd September 2012 to 2nd September 2015 with an option to extend for a further period of up to 2 years.

### **4. Other options considered**

- 4.1 Discontinue the current service. This option was abandoned as children and young people with emerging or low level mental health issues would not receive appropriate support.
- 4.2 See Part B for exempt information
- 4.3 See Part B for exempt information

### **5. Background information**

- 5.1 Research has found that in comparison to the general population, the incidence of mental ill health amongst Looked After children in care is up to five times higher than average. Poor mental health can have a severe and adverse impact on the outcomes for children in terms of their life chances, health and educational attainment. Early identification and intervention for children with mental health issues is crucial in preventing a cycle of ill health and social exclusion for these children.
- 5.2 The award of this contract to provide a bespoke fast track mental service screening and assessment service to all children in Haringey's care will enable us to ensure that all Haringey LAC who are experiencing mental health difficulties are identified early and appropriate intervention provided.
- 5.3 Refocusing service delivery from a treatment based model and to one that is assessment based will allow resources to be made available to all Haringey Looked After children, ensuring that even those placed at considerable distance away from the borough will now receive equitable access to these specialist services. We anticipate that by targeting services in this way we will achieve better outcomes through improved care planning and early recognition of those children and young people with complex needs who are likely



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to require additional services and allow us to target those children most in need.

5.4 The need for adequate provision to be made for mental health services for Looked After children has been identified in the recent Joint Strategic Needs Assessment as a priority need for future commissioning.

5.5 **Tender Process**

5.5.1 A market research exercise was carried out in September 2011. The outcome of which indicated that there were 7 potential suppliers. (These are listed in Part B of the report).

5.5.2 Results of the market research also indicated that this is a specialist service and the nature of the market for this type of service is limited. Therefore, the open tendering process was selected as the most efficient route to market.

5.5.3 The procurement process started in January 2012 with the placing of an advertisement on CompeteFor, Haringey's website and on Delta (e-tendering portal) inviting bidders to tender for the Provision of Fast Track Mental Health Screening and Assessment Service for Looked After Children.

5.5.4 E-tendering process was used to procure this service. The 'Invitation to Tender' (ITT) and supporting documents were published on Delta (e-tendering portal). By the closing date of the tender 11 organisations registered on Delta and have downloaded the documents.

5.5.5 See Part B for exempt information

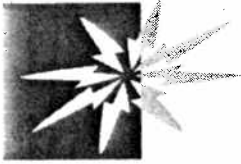
5.6 **Tender Evaluation Process:**

5.6.1 The tender evaluation criteria and weighting were set out in the tender documents and clarified during the tendering process.

5.6.2 To ensure that the contract is awarded to the most economically advantageous tender (MEAT), the tender evaluation was separated in 3 sections as follows:

- (i) Capability – Scored Separately (500 points);
- (ii) Quality – Weighting 60%; and
- (iii) Price – Weighting 40%

5.6.3 The Quality and Price scores will be added together to determine a total score per Tenderer.



**5.6.4 Section 1 – Capability (Company Questionnaire):**

5.6.4.1 The Company Questionnaire sets out the information which is required by the Council in order to assess the suitability of Tenderers in terms of their technical knowledge and experience, capability/capacity, organisational and financial standing to meet the requirements.

5.6.4.2 The Company Questionnaires were evaluated independently and were scored separately.

5.6.4.3 Evaluation of Company Questionnaire were undertaken by professionals who had the expertise and specialism in the fields of Health & Safety, Equalities, Finance, Safeguarding and Service Delivery.

5.6.4.4 Bidders Capability scores are listed in Part B of this report.

**5.6.5 Section 2 – Quality (Method Statement and Presentation):**

5.6.5.1 The overall Quality weighting includes the Method Statement score of 55% and Presentation scores of 5%. This section of the evaluation had been conducted by Panel.

5.6.5.2 The Panel Members comprised of:

- CAMHS Development Manager
- Head of Service, Children in Care
- CYPS Commissioning Manager
- Children's Commissioning Manager, NHS North Central London
- Care Leaver (who has used CAMHS in the past)

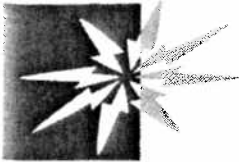
**5.6.6 Section 3 – Price**

5.6.6.1 See Part B for exempt information

**5.7 Contract and Performance Management**

5.7.1 Contract management will be incorporated into the Contract. Key Performance Indicators and Method of Measurements are integrated within the service specification and will be monitored through contract monitoring meetings and reports.

5.7.2 Monitoring meetings will be held monthly for the first 6 months and quarterly thereafter. The purpose of monthly monitoring meetings will be to examine the implementation of the service, monitor delivery



of the service at an operational level and to foster partnership working to facilitate early resolution.

**6. Comments of the Chief Financial Officer and Financial Implications**

6.1 After allowing for other commitments against the CAMHS budget there is sufficient funding available for this contract. There is no inflationary provision within the terms of the contract and so the contract price is essentially fixed for the duration of the contract.

**7. Head of Legal Services and Legal Implications**

7.1 The service is a residual service so it was not necessary to carry out a European tendering exercise, pursuant to the Public Contracts Regulations 2006.

7.2 An open tendering exercise was followed pursuant to the Council's Contract Standing Orders (see CSO 9.01 a).

7.3 The Council now wishes to award the contract to the contractor identified in the exempt part of the report.

7.4 Because of the value of the contract, the award needs to be made by the Cabinet pursuant to CSO 9.07.1 d (contracts valued over £250,000).

7.5 The award is a key decision and as such is included in the Forward Plan. The Directorate has confirmed that this has taken place.

7.6 The Head of Legal Services confirms that there are no reasons preventing Members from approving the recommendations in the report.

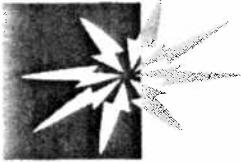
**8. Equalities and Community Cohesion Comments**

8.1 Equalities principles were incorporated within the procurement process. Also the organisations equalities policy and procedures were evaluated by Haringey's Equalities Officer.

8.2 Equalities monitoring are incorporated as a requirement of the contract and the contract also states that access to the service must be available to the diverse community of the borough and any imbalances must be addressed.

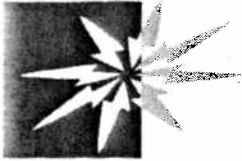
**9. Head of Procurement Comments**

9.1 The procurement process has been carried out in line with the Procurement Code of Practise.



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- 9.2 Contract monitoring has been put in place to ensure contract compliance and minimise the risk of service failure.
- 9.3 This is a limited market and early market engagement has enabled a competitive process to take place as shown in Part B of the report.
- 9.4 Central procurement have been involved in this process and support the recommendation
- 10. **Policy Implications**
  - 10.1 **Value for Money**
    - 10.1.1 The service which is subject to this tender process differs from previous CAMHS services provided and a comparison between the cost of existing and proposed services is not therefore possible.
    - 10.1.2 The 'economy' of the service has been tested through an appropriate tender process which included an evaluation based on cost and equating to 40% of the overall tender evaluation score; the outcomes of the bidders scores are included in part B of this report.
    - 10.1.3 Benchmarking of similar services elsewhere to consider the 'efficiency' of the proposed service has not been undertaken as it has proved difficult to identify authorities undertaking comparable services.
    - 10.1.4 The 'effectiveness' of the service has been considered by reviewing and changing, where appropriate, the services being delivered to ensure that they meet the service's current needs. The services will also be reviewed continually throughout the contract period through the use of performance standards and contract monitoring meetings concerned with evaluating quality outcomes.
    - 10.1.5 The new redefined, redesigned and improved service is aimed at delivering better outcomes for the Haringey's children and young people in care, irrespective of where they are placed.
- 11. **Use of Appendices**
  - 11.1 None
- 12. **Local Government (Access to Information) Act 1985**
  - 12.1 This report contains exempt and non exempt information. Exempt information is contained in Part B and is not for publication. The exempt information is under the following category (identified in the amended schedule 12A of the Local Government Act 1972 (3)



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information in relation to the financial or the business affairs of any particular person (including the authority holding that information).

